

CALL FOR SEALED QUOTATIONS

Date: 9th December 2024

Invitation to Sealed Quotation for Printing Awareness Materials on Canvas Printing with wooden frame

Resource Center for Rehabilitation and Development (RCRD) invites sealed quotations from qualified and experienced vendors for the printing and delivery of high-quality canvas prints with wooden frames based on illustrations/artworks provided by RCRD. This activity is part of the project "Quality Education – Leave No One Behind", implemented across Madhesh Pradesh, Karnali Pradesh, and Sudurpaschim Pradesh. The project is led by Save the Children, in collaboration with the Nepal National Social Welfare Association (NNSWA), Save the Saptari, and RCRD, with financial support from the European Union.

About RCRD

Resource Center for Rehabilitation and Development (RCRD), a non-profit civil society organization established in 1999, works with persons with disabilities, their families, community organizations, and government bodies to promote equal access to services, rights, and opportunities. We develop and distribute disability-focused resources, conduct trainings, and support the creation of inclusive, resilient communities across Nepal. As a disability-specific resource center, RCRD is dedicated to inclusive education, rehabilitation, awareness, advocacy, and capacity building.

Scope of Work.

Qualified vendors are invited to submit sealed quotations for the following services:

1. **Digitalization of Illustrations (Art work):** Convert the provided artworks into high-resolution digital format suitable for large-format printing, ensuring accurate color representation and clarity throughout the digital processing.
2. **Printing on Fabric Canvas:** Print the finalized digital illustrations on high-quality fabric canvas using full-color digital printing technology to ensure visual integrity and vibrancy.
3. **Quality Control:** Maintain consistent print and material quality across all 144 copies, ensuring uniformity in color, clarity, and finish. Each printed and framed illustration should meet the visual and structural standards required for use in public and educational settings, demonstrating durability, professional presentation, and high aesthetic value.
4. **Packaging and Delivery:** Deliver the final products to the location designated by RCRD within the agreed timeframe.

Required specification and quality of service/product

1. Canvas Specifications
 - a. Quantity: 144 copies
 - b. Material: High-quality fabric canvas with wooden frame

- c. Size: 18 x 24 inches
 - d. Print Type: Full-color digital illustration printing
2. Print and deliver the finalized canvas to a location designated by RCRD.

Submission Process

Interested vendors must submit sealed quotations using given formats with hard copy to the office of RCRD at Indrayani Pith Khauma, Byasi, Bhaktapur-2 by 15th December 2024.

Note: Vendors must complete the given template of quotation letter and quotation form provided by RCRD along with their bid in their company's letterhead.

Sealed Quotation Must Include:

- 1. Completed RCRD Quotation Forms
- 2. Complete Quotation Letter
- 3. Detailed Cost Breakdown:
 - a. Cost for developing digital illustrations
 - b. Per unit and total cost for designing, printing, and delivering 144 copies
- 4. Copy of Company Registration Certificate
- 5. Copy of Latest Tax Clearance Certificate
- 6. Copy of PAN/VAT Registration Certificate
- 7. Company's profile.
- 8. Signed self-declaration.


Contact Information

For any queries

Kirtan Shrestha Duwal

MEAL Officer, Resource Center for Rehabilitation and Development (RCRD)

 Email: meal.rcrd@gmail.com

 Phone: +977-9841760119